



BUSINESS INCENTIVE GRANT PROGRAM PRE-APPLICATION

APPLICATION PROCESS

As indicated in the Program Brochure, applicants will be required to:

1. Meet with DGDC staff and complete a preliminary application.
2. DGDC staff will schedule a meeting with potential applicant, DGDC and City representatives to review the preliminary application and the requirements of the actual application package and discuss the business plan. This meeting is intended to coach the applicant in areas that their business plan may need strengthened. Recommendations on how to improve business sustainability will be provided. If applicant remains interested in being considered for grant funds, applicant will be asked to return, at their convenience, when they have completed the application with all the supporting documents.
3. Applicant will submit complete application to the DGDC Office. Applicant will submit a request to appear before the ER Committee within 5 business days of the regularly scheduled meeting they wish to present their plan. The ER Committee meets the 2nd Wednesday of every month at 2:00 pm.
4. Applicant will present the final plan and application contents to the full ER Committee.
5. ER Committee will later make recommendation to the DGDC Board of Directors to approve, disapprove or approve conditionally based on the content and scoring of the application.

Application:

Applicant:

First Name

Last Name

Address:

Address

City

State

Zip

Contact Information:

Business/Home Phone #

Mobile Phone #

Email Address

Website Address

Business Name:

Business Address (Current and/or Proposed):

Business Description:

Planned Hours of Operation:

Projected Timeline:

What Have You Completed To Date in Preparation for Business:

What Past Business Experience Do You Have?

Do You Plan to Own or Rent?
